

CODE OF CONDUCT

Gordon Primary Parents Council

This Code of Conduct is to help the office bearers and committee understand their role as a Parent Council member

Members should	<ul style="list-style-type: none"> ● Support the ethos and values of the Parent Council and make it a welcoming place for all parents/carers, co-opted members and guests ● Be aware of equality and fairness ● Feel like their work makes a difference to the school community ● Treat everyone as an equal and always be respectful towards each other ● Ensure guests leave meetings with a positive view of the Parent Council and what it is trying to achieve ● Respect and keep to the decisions made at Parent Council meetings ● Be involved and help out wherever possible ● Work with the utmost integrity, specifically in dealing with financial matters ● Understand that all PC members are responsible for PC funds ● Declare any conflict of interest and avoid situations which could cause improper conduct ● Comply with the demands of external regulatory bodies ● Be aware only members of the Parent Council have a right to vote.
Members should not	<ul style="list-style-type: none"> ● Undermine the decision-making of the Parent Council by expressing opposing views outwith meetings ● Discuss personal issues relating to children, parents or school staff ● Post content on social media that is negative or abusive towards the school or members of its community

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	<ul style="list-style-type: none"> ● Discuss issues with the media without prior agreement.
Parent Council meetings	<ul style="list-style-type: none"> ● Time should be used effectively ● Everyone should be given a chance to speak and to be heard, directed by the Chair ● All speakers should address the Chair ● Members should contribute constructively at meetings ● Each contribution should be valued and respected ● No member of Parent Forum/guests should leave feeling belittled or excluded ● Decisions will be made in the best interests of the whole school community ● If a vote is needed, everyone on the Parent Council will get a vote and decisions will be made on a majority basis (with the Chair having the casting vote, if necessary); the result should be respected by all Parent Council members.
Review	This policy will be reviewed every year to ensure it remains up-to-date and relevant.
Declaration	<p>I confirm I have read and understood Gordon Primary Parent Council's Code of Conduct and will act in accordance to it. I understand that if I act in a way considered to undermine the objectives of the Parent Council, my membership shall cease if the majority of parent members agree. This will be confirmed in writing by the Chair/other office bearer.</p> <p>I am connected with this organisation in my capacity as a</p> <p style="text-align: center;">Member of the committee</p> <p>Yvonne Slack Kerry Whitson Sam Middleton Gill Maxwell Isabel Fullerton Louise Comrie Lucy Russell Katie Fairgrieve Anna Cove Mariana Nogueira</p> <hr/> <hr/> <p>Date: August 2020</p> <hr/>

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